

Form P1

(Division of Pensions Regulation, s. 4 (a))

CLAIM AND REQUEST FOR INFORMATION AND NOTICE

When to Use this Form

A Form P1 is used by a spouse who is making a claim to an interest in the member's/annuitant's benefits. After this form is delivered to the administrator/annuity issuer, the spouse is entitled to receive:

- information from the administrator/annuity issuer about the benefits, and
- 30 days' advance notice of changes of circumstances affecting the benefits.

[Please print]

To: Administrator of plan/annuity issuer

Name of plan/annuity:

UBC Staff Pension Plan

Address of administrator/annuity issuer:

201 – 2389 Health Sciences Mall

Vancouver, BC Canada V6T 1Z3

Attention: Margaret Leathley

Pension Administrator

From:

Spouse of member/annuitant [Note: "spouse" includes a person who has lived in a marriage-like relationship with the member/annuitant for a continuous period of at least two years and also includes a former spouse.]

Name of spouse: _____

Address: _____

Email: _____

Telephone: (home) _____ (work) _____

Social Insurance Number: _____

[The administrator/annuity issuer will use this information to contact you about important matters. Make sure it is accurate and that you promptly advise the administrator/annuity issuer of any changes.]

In relation to: Plan Member/annuitant

Name of member/annuitant: _____

Address: _____

[continues on Page 2]

Email: _____

Telephone: Home _____ Work _____

Social Insurance or Plan Identity Number: _____

Employer: _____

Declaration of spouse claiming interest

I, _____ [name of spouse] am claiming an interest in the benefits of the member/annuitant based on section 81 of the *Family Law Act*. (see below)

In support of that claim, I declare that

- (a) I began living in a marriage-like relationship with the member/annuitant on _____ [date],
- (b) I was married to the member/annuitant on _____ [date], and
- (c) I was separated from the member/annuitant on _____ [date].

[You are not required to authorize the administrator/annuity issuer to communicate with a representative. If you wish to authorize that communication, you must complete the following, otherwise, the administrator/annuity issuer cannot communicate with your representative.]

I authorize you to communicate with and release information to my representative(s):

_____ [name(s) and address(es) of representative(s)]

This authorization expires on _____ [date].

Signed (spouse) _____

Date of declaration _____

Signed (witness to signature of spouse) _____

Name of Witness _____

Address of Witness _____

Family Law Act, section **81**:

81 Subject to an agreement or order that provides otherwise and except as set out in this Part and Part 6 [*Pension Division*],

- (a) spouses are both entitled to family property and responsible for family debt, regardless of their respective use or contribution, and
- (b) on separation, each spouse has a right to an undivided half interest in all family property as a tenant in common, and is equally responsible for family debt.